



# ARRANGING A FUNERAL

## CHECKLIST

You can talk to William Purves at any time about arranging a funeral.  
Some people like to gather their thoughts in advance or discuss options with other family members  
so we've put together a list of some of the most important questions.

### The checklist

1.	Would you like the deceased to be buried or cremated?	<input type="checkbox"/> Buried <input type="checkbox"/> Cremated
2.	Is there a preference for the type of coffin or casket you'd like such as: willow, wicker, wood, cardboard, or a coffin personalised with family photographs, team colours or a favourite design?	<input type="text"/>
3.	If burial is chosen, will an existing family plot be used or is new ground required?	<input type="text"/>
4.	Which cemetery is preferred or is a woodland burial being considered?	<input type="text"/>
5.	If you chose cremation is there a preferred crematorium?	<input type="text"/>
6.	Are there strong views for ashes scattering or burial?	<input type="text"/>
7.	What sort of funeral service would the deceased want: formal and informal, religious or non-religious, simple or something more elaborate?	<input type="text"/>
8.	Is there someone in mind to lead the service?	<input type="text"/>
9.	Are any readings required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Who would you like to participate in the service to provide a eulogy or read a poem?	<input type="text"/>
11.	Are there preferred hymns, songs or any other music preferences?	<input type="text"/>
12.	Would flowers be required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
13.	Transport can be provided by a traditional hearse but would something more individual be required?	<input type="text"/>
14.	How are family and friends to be transported to and from various venues?	<input type="text"/>
15.	Is there to be a collection for charity?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16.	Who should be notified and how?	<input type="text"/>
17.	Are there any other special family or personal wishes you would like to tell us about?	<input type="text"/>
18.	Is there funding set aside for the funeral?	<input type="checkbox"/> Yes <input type="checkbox"/> No